

AGENDA ITEM SUMMARY

Agenda Item No: 7.f.2.

Date: November 5, 2009

To: Board of County Commissioners

From: Eileen Gonzales - Contracts Manager, Financial and Contract Services Division

Subject: Award of a Purchase Order to Business Environments for Union Town Center Chairs for the Clerk & Recorder's Office at a cost of \$29,384.72.

SUMMARY (including information on budgeted matters):

This item is to approve an award of a Purchase Order to Business Environments for Union Town Center Chairs for the Clerk & Recorder's Office at a cost of \$29,384.72.

BACKGROUND (including information on budgeted matters):

During October of 2009, The Clerk & Recorders Office has evaluated a number of chairs for the Union Town Center. Based on their evaluations, the Clerk & Recorder's Office is recommending award of purchase order to Business Environments. The Clerk & Recorder's Office has recommended that award be made to Workplace Resource of Colorado's as the chairs being offered will work best in the office space and provide the best durability, stability, and warranty in public seating at the most economical price. In addition, the price is greatly below the State of Colorado bid pricing for fabric chairs and the supplier can meet the December 1, 2009, delivery requirement.

Backup information for this item is available for review in the Financial & Contract Services Division.

Revenue/Funding Sources:	General Fund
Revenue/Funding Amount:	\$ 29,384.72
Net Cost to El Paso County:	\$ 29,384.72
Total Project Cost:	\$ 29,384.72

FINANCIAL IMPLICATIONS (completed only if not currently budgeted, and is an emergency, mandated or grant/unanticipated revenue funding request before the Board for consideration):

Revenue/Funding Sources:	<u>NA</u>
Revenue/Funding Amount:	<u>NA</u>
Subject to TABOR?	NA
Increase to Original Adopted Budget:	NA
Net Cost to El Paso County:	NA
Total Project Cost:	NA



EL PASO COUNTY

Robert C. "Bob" Balink
Clerk & Recorder

OFFICE OF THE CLERK & RECORDER

Terry Sholdt
Director of Operations
Chief Deputy
terrysholdt@elpasoco.com
Web Site: <http://car.elpasoco.com>

To: Eileen Gonzales, Director of Procurement

From: Terry Sholdt, Chief Deputy

Date: November 2, 2009

SUBJECT: Purchase Requisition for public seating at Union Town Center Office

*BOCC
04405
11/5/09
Addendum*

The Clerk & Recorder's Office is awarding RMRM the bid for the public seating needs at our new Union Town Center office. After looking at chairs and trying them out over the last several weeks, our criteria in chairs have since changed. We feel that it will be better to have public seating with padded seats instead of a completely plastic chair.

After serious consideration of chairs that will work best in the office space and provide the best durability, stability, and warranty in public seating at the most economical price, we have chosen the chair line from KI which was introduced to us by RMRM. KI is providing the County a substantial reduction in price which is greatly below State bid pricing for fabric chairs. Please refer to the statement submitted by RMRM in regards to the pricing from KI. The final factor in our decision making is that KI can make our delivery date requirement of December 1, 2009.

Therefore, we request that the bid requisition for RMRM be placed on the agenda as an addendum for November 5. After Board approval, we would appreciate you providing the purchase requisition for RMRM to us by early afternoon.

Thank you.

mab

Director of Operations
Terry Sholdt
520-6278
terrysholdt@elpasoco.com

Interim Director of Admin & HR
Debbie Perry
520-7322
dabbierry@elpasoco.com

Manager of Information Services
John Gardner
520-7328
johngardner@elpasoco.com

Mailing Address:
P.O. Box 2007
Colorado Springs, CO 80901-2007
E-Mail Address: carweb@elpasoco.com

Clark to BOCC
Eileen Wheeler
520-6432
eileenwheeler@elpasoco.com

Elections
Liz Olson
520-6222
lizolson@elpasoco.com

Motor Vehicle
Bob Becker
520-7783
bobbecker@elpasoco.com

Recording
Sandy Hook
520-6208
sandyhook@elpasoco.com