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RESOLUTION NO. 08-103

BOARD OF COUNTY COMMISSIONERS  
COUNTY OF EL PASO, STATE OF COLORADO

RESOLUTION TO ESTABLISH THE CITIZEN BUDGET OVERSIGHT  
COMMITTEE

WHEREAS, pursuant to §30-11-101(1)(e), §30-11-107(1)(e), and §30-11-107(2)(a) C.R.S., the Board of County Commissioners of El Paso County, Colorado (BoCC) has the legislative authority to manage the concerns of El Paso County when deemed by the BoCC to be in the best interests of the County and its inhabitants; and

WHEREAS, for the last several years, the County has been facing a deteriorating financial condition from a culmination of increasing population, cost of services, federal and state mandates, and declining economic conditions resulting in insufficient revenue available to maintain current operations and the mandated level of services required by the County's 617,000 plus citizens; and

WHEREAS, the County's increasing population and additional mandates are causing increased demands on law enforcement, criminal prosecution, social services, road maintenance, traffic mitigation and other services; and

WHEREAS, the growing criminal caseloads have also impacted the courts causing the State to allocate additional judges, which in turn requires the County to add more courtrooms, judicial chambers, expand security and prosecutorial services, and provide more jail space; and

WHEREAS, these mandates necessitate the requirement for additional resources, thus increasing the burden on the General Fund; and

WHEREAS, over recent years, the BoCC has appropriated funds from the County's reserves and reduced base operating budgets county-wide to address increasing mandated services and programs in an attempt to balance the budget resulting in an elimination of available reserves; and

WHEREAS, the BoCC implemented a Strategic Plan to outline the County's vision and goals for the future and to begin the process of Program Budgeting; and

WHEREAS, in 2008, the County is developing Program Budgets in an effort to rank the funding of programs and services by priority; and

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WHEREAS, citizen involvement in the budget process is important for transparent government, therefore, the BoCC will create a mechanism for formal citizen involvement by establishing a citizen budget oversight committee; and

WHEREAS, the BoCC desires to establish the El Paso County Citizen Budget Oversight Committee to include citizen representatives to review the overall financial condition of the County, review the program budgets, prioritize each of these programs, and to ensure the County maintains compliance with state and federal mandates, accomplishes the goals in the strategic plan, and provide recommendations in an executive summary to the BoCC by May 31, 2008; and

WHEREAS, the Board will appoint members as outlined in the attached bylaws (Attachment A);

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of El Paso County, Colorado, hereby approves the implementation and accepts the bylaws of the El Paso County Citizen Budget Oversight Committee.

DONE THIS 28<sup>th</sup> day of February, 2008, at Colorado Springs.

BOARD OF COUNTY COMMISSIONERS  
OF EL PASO COUNTY, COLORADO

ATTEST:



Shirley Bahl  
County Clerk & Recorder

By: Jim Hing

Chair

Resolution No. 08-103  
Attachment A

**BY-LAWS OF THE  
EL PASO COUNTY CITIZEN BUDGET OVERSIGHT COMMITTEE**

**Article I  
Name and Principal Office**

- Section 1. Name: The name of the advisory committee shall be the El Paso County Citizen Budget Oversight Committee (CBOC), hereinafter referred to as "CBOC".
- Section 2. Principal Office: The principal office of the CBOC shall be 27 E. Vermijo Avenue, P.O. Box 2007, Colorado Springs, CO 80903.

**Article II  
Mission Statement**

To review the overall financial condition of the County, review the program budgets, prioritize each of these programs, and to ensure the County maintains compliance with federal and state mandates, accomplishes the goals outlined in the County Strategic Plan, and provide program funding recommendations in an executive summary to the Board of County Commissioners.

**Article III  
Goal**

This ad hoc Citizen Budget Oversight Committee's goal is to provide a citizen's analysis and perspective of programs and services provided by El Paso County to its citizens.

**Article IV  
Membership**

- Section 1. Members of the CBOC shall be appointed by the Board of County Commissioners (BoCC) of El Paso County, Colorado.
- Section 2. The CBOC shall be composed of seventeen (17) voting members representing a cross section of the community, ex officio members representing county advisory boards and committees, and will include the County Administrator and the County Budget Officer, and two (2) BoCC Liaisons:

- Five (5) BoCC Appointees; one from each of the County's five Commissioner Districts or at the discretion of the appointing commissioner.
- Six (6) County-wide Elected Official Appointees; one from the following elected offices: the Assessor, Clerk & Recorder, Coroner, District Attorney, Sheriff, and Treasurer.
- Six (6) citizen representatives with one (1) appointed from each of the following areas; transportation, development/building industry/real estate/banking, health/human services, general business/information technology, veterans/military, and environmental/parks/cultural/neighborhood associations.
- The Ex Officio members are representatives of the county advisory boards and committees: Highway Advisory Council, Development Fund Advisory Board, Board of Health, Park Advisory Board, Citizens Outreach Group, Justice Advisory Council, and the JD Edwards Technology Council and will include the County Administrator and the Budget Officer.
- Two (2) BoCC Liaisons: the Chair and Vice Chair.

Section 3. The voting members are citizen appointments and shall not be affiliated with nor shall they be receiving any form of compensation from El Paso County or any organization controlled or appointed by El Paso County. As an exception to the above, no more than four (4) of the voting members may be retirees from El Paso County.

Section 4. The voting members are appointed for terms of two (2) years. All members of the CBOC shall serve at the pleasure of the BoCC without compensation and may be removed at any time.

Section 5. Each voting member shall be entitled to one (1) vote in all CBOC decision-making actions.

#### **Article V Ex Officio Members**

The County Administrator, the Budget Officer and the designated representatives from the county advisory boards and committees shall serve as Ex Officio CBOC members. Ex Officio Members shall have no voting privileges.

#### **Article VI Officers**

The CBOC shall organize and elect officers including a chair and vice chair.

**Article VII  
Meetings**

- Section 1. All materials for upcoming meetings shall be provided one (1) week in advance.
- Section 2. All voting members must be available for all meetings.
- Section 3. The governance of the CBOC meetings shall be adapted from Robert's Rules of Order.
- Section 4. There shall be minutes of all meetings of the CBOC, and said minutes of the meetings shall be approved by the voting members of the CBOC.

**Article VIII  
Staff Support**

Staff support to the CBOC will be provided and designated by the County Administrator.

**Article IX**

These By-laws may only be revised and amended by the BoCC during a public meeting.

Received and accepted by the Board of County Commissioners on February 28, 2008.

BOARD OF COUNTY COMMISSIONERS  
OF EL PASO COUNTY, COLORADO

ATTEST:

By: \_\_\_\_\_  
Chair

By: \_\_\_\_\_  
County Clerk & Recorder